

## Role Profile

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| <b>JOB TITLE</b>    | Head of Transport & Contract Services              | <b>DIRECTORATE</b> | Regeneration, Economy & Growth |
| <b>SERVICE</b>      | Transport & Contract Services                      | <b>GRADE</b>       | HOS 2                          |
| <b>REPORTING TO</b> | Corporate Director, Regeneration, Economy & Growth |                    |                                |

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| <b>PURPOSE OF JOB</b> | As part of the Regeneration Economy and Growth Directorate, to lead the management and implementation of the Council's transport strategies and plans to deliver a transport network which meets the needs of the County today and into the future driving operational efficiency, a highly ambitious investment agenda, supporting the economic strategy and climate change plans for the county. |
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| <b>JOB OUTLINE/KEY RESULT AREAS</b>  |  |
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| <p><b>Generic Key Result Areas</b></p> <ul style="list-style-type: none"> <li>➤ Support the Corporate Director and Regeneration Economy and Growth and play a leading role to support the delivery of the economic strategy and climate change objectives for the county.</li> <li>➤ To drive forward innovation for the service and an ambitious major projects investment programme</li> <li>➤ Contribute to the strategic development and delivery of the Regeneration, Economy and Growth Service to meet the council's policy and planning requirements;</li> <li>➤ Contribute to and manage the development and implementation of the service and council wide initiatives to deliver improvements across the council;</li> <li>➤ Manage relationships with internal and external partners to support the delivery of efficient and effective services.</li> <li>➤ Lead and manage all employees, relevant budgets, and service performance in accordance with council procedures and objectives.</li> <li>➤ Lead strategy, planning and improvements across the services in scope, participating in partnership arrangements as appropriate.</li> <li>➤ Operate effectively as part of the Extended Management Team of the Council and Senior Leadership Team of the directorate.</li> <li>➤ Lead teams to display the Council's Values &amp; Behaviours,</li> <li>➤ Ensure the principles of equality, diversity and inclusion in addition to the Council's other corporate values and priorities are embraced and underpin all work for employees and service users.</li> <li>➤ Provide clear and visible leadership, promoting health, safety and wellbeing of the teams in scope and providing a positive working environment and culture</li> </ul> <p><b>Role Specific Key Result Areas</b></p> <ul style="list-style-type: none"> <li>➤ Lead the development and implementation of the transport and infrastructure policies and strategies to enable development.</li> <li>➤ Develop and lead an ambitious programme of multi-modal transport investments across the County that lead to outcomes to improve the wider economy and climate change through innovative investments in the network and infrastructure</li> <li>➤ Lead the provision of the County Council led transport services and facilities for the county;</li> <li>➤ Lead the development and implementation of transport and infrastructure plans and programmes to ensure that the council meets its statutory and non-statutory commitments effectively and efficiently;</li> </ul> |  |

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| <ul style="list-style-type: none"> <li>➤ Lead the management and development of the council's care connect service including the telecare service and the provision of a single point of access (SPA) out of hours in partnership with the NHS;</li> <li>➤ Lead on the provision of subsidised and commercial public transport services led by the County Council including school transport and subsidised transport services.</li> <li>➤ Lead the management of the monitoring of strategic CCTV cameras in partnership with community safety and the Police;</li> <li>➤ Lead the provision and management of a variety of transport related services to the council and other agencies,</li> <li>➤ Lead on engagement in public transport and sustainable transport.</li> <li>➤ The corporate specialist provider of integrated passenger transport services for Adult and Health Services, Health and other partners.</li> <li>➤ Lead the development and implementation of speed management and road safety strategies and schemes in collaboration with external partners;</li> <li>➤ Lead the management and delivery of road safety services and initiatives, including school crossing patrols, child pedestrian training, bike-ability programmes and training in schools.</li> <li>➤ Work with regional partners to shape and deliver the regional transport strategy and investments including the North East Transport Authority Network Rail, regional bus operations.</li> <li>➤ Work with central government on behalf of the County Council to achieve strategic outcomes</li> </ul> |  |
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| QUALIFICATIONS, SKILLS, KNOWLEDGE AND EXPERIENCE REQUIRED FOR POST   | SERVICE AREA/TECHNICAL COMPETENCIES REQUIRED  |
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| <p><b>Education &amp; Qualifications</b></p> <ul style="list-style-type: none"> <li>➤ Relevant professional qualification at degree level or equivalent</li> </ul> <p><b>Skills</b></p> <ul style="list-style-type: none"> <li>➤ Major Scheme project management</li> <li>➤ Strategy awareness and ability to integrate transport with wider priorities</li> <li>➤ Leadership and team building</li> <li>➤ High level problem solving, financial control and organisation</li> <li>➤ Significant political and organisational awareness</li> <li>➤ Ability to assemble and comprehend complex information and present to a range of technical and non-technical audiences in an appropriate format</li> </ul> <p><b>Knowledge</b></p> <ul style="list-style-type: none"> <li>➤ Knowledge of local authority legislation, committees and procedures</li> <li>➤ Transport planning and development</li> <li>➤ Technology and innovation</li> </ul> | <p><b>Leadership</b></p> <ul style="list-style-type: none"> <li>➤ Analytical thinking and industry awareness</li> <li>➤ Strategic thinking – balancing today's expectations and requirements with the future opportunities, issues and concerns that may affect business results tomorrow</li> <li>➤ Developing others – to coach or mentor others to achieve their best</li> <li>➤ Business acumen – the ability to make good business judgements and decisions</li> </ul> <p><b>Service/Technical</b></p> <ul style="list-style-type: none"> <li>➤ Transport Strategy</li> <li>➤ Transport Planning</li> <li>➤ Infrastructure Delivery</li> <li>➤ Knowledge of relevant legislation, statutory frameworks, good practice and government policy initiatives</li> </ul> |

## Role Profile

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| <b>Experience</b> <ul style="list-style-type: none"><li>➤ Managing a range of large service functions</li><li>➤ Senior management and budgetary experience.</li><li>➤ Managing and implementing service improvements</li><li>➤ Experience of internal and external partnership working.</li><li>➤ Experience of building effective working relationships</li><li>➤ Working with local Members, transport organisations and central government</li></ul> |  |
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- Managing a range of large service functions
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- Working with local Members, transport organisations and central government